



THE CORPORATION OF THE TOWNSHIP OF BONFIELD  
CORPORATE SERVICES COMMITTEE MEETING  
July 2, 2024 @ 6:00 pm

ATTENDANCE: Chair Dan MacInnis Donna Clark  
Steve Featherstone Jason Corbett  
Narry Paquette

STAFF PRESENT: Nicky Kunkel, CAO Clerk-Treasurer; Alex Hackenbrook, Public Works Manager, Ann Carr, Planning Administrator, Mike Pilon, CBO

**Disclosure of Pecuniary Interest:** Member Clark declared conflict of interest on agenda items discussions on Short Term Rentals as there is community perceived conflict deviating from productive dialogue. She left the meeting at 6:06 pm for closed session returning at 7:06 pm and left the meeting to not return at 8:02 pm.

No. 1  
Moved by: Jason Corbett Seconded by: Narry Paquette

THAT the Corporate Services Committee Meeting be opened at 6:05 p.m.  
Carried

No. 2  
Moved by: Narry Paquette Seconded by: Jason Corbett

THAT the agenda for the Corporate Services Committee Meeting for July 2, 2024 be approved as amended.  
Carried

No. 3  
Moved by: Steve Featherstone Seconded by: Narry Paquette

THAT the minutes of the Corporate Services Committee meeting held May 22, 2024 be adopted as presented.  
Carried

No. 4  
Moved by: Narry Paquette Seconded by: Steve Featherstone  
That the Corporate Services Committee move into closed session at 6:06 pm to receive advice that is subject to solicitor-client privilege under Municipal Act 2001, 239(2)f.  
Carried

No. 5  
Moved by: Narry Paquette Seconded by: Jason Corbett  
That the Corporate Services Committee reconvene to open session at 7:06 pm having received solicitor advice on draft bylaws.  
Carried

No. 6

Moved by: Jason Corbett

Seconded by: Steve Featherstone

WHEREAS Council has decided to perform work on Development Road from Mount Pleasant to McNutt Road; and WHEREAS a budget of \$50,000 was established in the 2024 budget with the expectation deferred revenues and reserves in the amount of approximately \$600,000 would be used in 2025 to surface treat the project area; THAT the Corporate Services Committee recommends that the pulverizing and dust control road work on Development Road being completed in 2024 be from Mount Pleasant Road to Line 3.

Carried

No. 7

Moved by: Steve Featherstone

Seconded by: Jason Corbett

WHEREAS Council adopted motion 6 on February 27, 2024 to appoint the Planning Administrator as the liaison for Council and the Steel Rails non-profit organization; Now therefore Council confirms that the non-profit would not be eligible as a sub-committee of Council; and Further that Council for the Township of Bonfield reaffirms its desire to work with the historical group with the Planning Administrator as the liaison to their organization and attending meetings during business hours.

Carried

No. 8

Moved by: Narry Paquette

Seconded by: Steve Featherstone

THAT the Corporate Services Committee recommends to Council that a Campfire Fire Permit is mandatory to ignite a campfire within the Township; and Further that the Permit should be valid for the period in which the applicant is the owner of the property; and further the cost of the Permit should be \$0.00/ no charge.

Carried

No. 9

Moved by: Jason Corbett

Seconded by: Steve Featherstone

THAT the Corporate Services Committee recommends to Council that the Trailer Bylaw (vacant land) be sent to the legal team as read at the second reading.

Carried

No. 10

Moved by: Steve Featherstone

Seconded by: Jason Corbett

THAT the Corporate Services Committee recommends to Council the following amendments should be made to the Short-Term Rental Bylaw:

Deferred

No. 11

Moved by : Jason Corbett

Seconded by: Steve Featherstone

THAT this meeting be adjourned at 8:30 pm.

Carried

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Chair

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Secretary